



Hampshire Open Leagues Season 2018-19 Risk Assessment

This form, along with the declaration on the next page, must be completed by a representative from each team along with both umpires before any League game takes place. This sheet should only be returned to the League Administrator if it identifies any hazards or risks.

Date: _____ **Venue:** _____ **League:** _____

Teams: _____ **v** _____

PRE-MATCH CHECKLIST

COURT SURFACE AND SURROUNDS

ACCEPTABLE UNACCEPTABLE

- | | | |
|---|--------------------------|--------------------------|
| 1. Is the court surface free of debris and in adequate condition? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Are the court lines clearly marked and not peeling off? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Is the perimeter / run off sufficient and free from obstructions? | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Are the goal posts secure and in good condition? | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Is the lighting sufficient to ensure safe play? | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Are the team benches and officials table suitably placed and secure? | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Are spectators adequately controlled and positioned suitably? | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Is there any other issue that could constitute a hazard to participants? | <input type="checkbox"/> | <input type="checkbox"/> |

FIRST AID AND FIRE SAFETY

- | | | |
|--|--------------------------|--------------------------|
| 9. Is a trained first aider / first aid kit available for treating minor injuries? | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Is there a procedure in place for dealing with major injuries? | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. Are fire exits clearly marked and free from obstructions? | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. Are all participants aware of the drill in case of fire or other emergency? | <input type="checkbox"/> | <input type="checkbox"/> |

PLAYER CHECKS

- | | | |
|---|--------------------------|--------------------------|
| 13. Have player checks been carried out? | <input type="checkbox"/> | <input type="checkbox"/> |
| 14. Are all participants (players AND officials) wearing suitable footwear? | <input type="checkbox"/> | <input type="checkbox"/> |

COMMENTS (especially where any 'unacceptable' box has been checked)

1. Identify if there is a hazard present. If there is a hazard the 'unacceptable' box should be checked. If there is no hazard then the 'acceptable' box must be checked.
2. Enter further details of the hazard in the space provided above. All hazards identified must be cleared before play begins.

JOINT DECLARATION

(To be completed by a representative from each team along with both umpires)

We have jointly completed this Pre-Match Checklist for the match detailed. All hazards have been identified and steps have been taken to minimise risk to any participants.

Please delete as appropriate:

- (a) In our joint opinion, it is safe to proceed with the match at this venue, court and time with due regard to the prevailing conditions.
- (b) In our joint opinion, it is not safe to proceed with the match at this venue, court and time and is therefore preventing the game from taking place.
- (c) No joint decision has been made, the do not consider the venue, court and time safe for play. The are commencing play with out this risk assessment in joint agreement.

Name, signature and Award held:

Umpire 1: _____

Umpire 2: _____

Team Official 1: _____

Team Official 2: _____

NOTE

If you highlight any hazards within your risk assessment please send to the League Administrator. If no hazards are found or highlighted, please keep this as a record alongside any further paperwork